

# MINUTES

Willard PTO

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*Date | time* 12/1/2014 6:35 PM | *Meeting called to order by* Vickie Robertson

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## In Attendance

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Stacey DeNardo, Cyndi Goode, Lucy Halkias, Heather Hummel, Maria Malone, Jaymee Miller, Nicole Pappa, Vickie Robertson, Linda Tighe, Floriana Uliasz, Natalie Hammond, Matt Correia

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## Approval of Minutes

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The minutes were reviewed for the November meeting and approved.

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## Old Business

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Berlin Needs – Jaymee Miller reported that 250 Berlin families receiving Thanksgiving and Christmas baskets. Gifts are still needed for 50 to 60 children ages 18 and under.

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## New Business

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Treasure's Report - \$2,754.04 for deposit, \$19,816.74 in checking, \$37,163.26 in savings and \$2,040.78 expenses, \$56,980.00 total.

Staff Representation – Mr. Clapp presented an overview of the new Willard website and how to sign-up for e-alerts; the website won a Board of Education award. Mr. Clapp's request for the purchase of two programmable robots was approved.

Technology integration is going well. 1<sup>st</sup> grade is using iPads, Kindergarten, grades 1 & 2 are using Math and Reading Programs with one set of iPads per grade. Grades 3, 4, & 5 have one to one Chrome Books.

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## Committee Updates

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Membership - To date, a total of \$2,150.00 has been collected consisting of 44 staff members and 118 families.

Cub Scouts – Court of Honor was held at the November Pack meeting. The next Pack meeting is December 15<sup>th</sup>, scouts will go caroling at Marjorie Moore Village.

Box Tops –Due December 22<sup>nd</sup>. Students are encourage to submit box tops on a weekly or monthly basis.

Board of Ed. Update –Maura Sullivan, Mrs. Ellefson and Jackie Dunn were celebrated at the last meeting. Lindsay Leary and Zachary Cancelleri received CAPS Award. Evan Chant and Aiden Cooney accepted dictionaries for third grade. Two new members were welcomed. Cindy Kobus was elected Secretary for BOE.

Fundraising Update – \$123.77 was raised from the gift card sales before Thanksgiving. There are additional dates to order before the holidays.

Stop & Shop – \$1,108.19 raised as of October.

5<sup>th</sup> Grade Committee – T-shirts have been ordered and will be distributed one week before Natures Classroom.. Yearbook glitches are being addressed.

Pasta Supper – Plans are moving along well; the committee has received numerous donations.

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## Principal's Report

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Chris Bratina retired and the VNA hired Jackie Dunn to replace her.

The focus of Instructional Rounds has been Readers' Workshop.

BOE CAPS winners were Lindsay Leary and Zack Cancelleri. Rosemary Ellefson received the Support Staff Award. Jackie Dunn received The Friends of Berlin Award.

Brad Pearson was the guest speaker at the Veteran's Day Assembly.

Budget for next year submitted with a 0% increase.

The Rotary Club donated dictionaries to third graders.

Parents questioned the absence of reminder phone calls and the School Directory. The phone system has been updated and calls will begin with half day reminders. Principals voted against school directories to save paper. Mr. Correia will share the concerns discussed at the meeting.

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## Announcements

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December 1, 2, 3, & 4, 2014: Fifth Grade Nature's Classroom Fundraiser: Barnes and Noble

December 3, 2014: Parent/Teacher Conferences

Fifth Grade Nature's Classroom Fundraiser: TGI Fridays

December 10, 2014: Fourth Grade Concert Concessions: before and after sales of water, candy bars, and possibly popcorn; run by Melissa Urrunaga and Christine Vale da Serra.

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## Next Meeting

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Monday, January 12, 2014 at 6:30 in the Library.

Motion to adjourn was made at 7:32 p.m.

Respectfully,

Stacey DeNardo