MINUTES

Willard PTO

Date | time 9/8/2014 6:33 PM| Meeting called to order by Vickie Robertson

# In Attendance

Stacey DeNardo, Vickie Robertson, Maria Malone, Joe Forsyth, Patricia Welch, Stephanie Gagnon, Christine Vale da Serra, Jayme Miller, Lisa Turgeon, Jess Brown, Min Fisher, Cyndi Goode, Heather Hummel, Marilyn Richter, Dawn Allen, Robin Evans, Julie Boninsegnia, Jackie Dunn, Alison Ahlquist, Darci Ehrhardt, Keryn Felder, Missy Ferland, Jennifer Catalano, Jen DiGrandi, Carrie Fowler

# Approval of Minutes

The minutes were reviewed from the June meeting and approved by Christine Vale da Serra and Julie Boinsegnia with the exception of needing to change Boy Scouts to Cub Scouts as requested by Heather Hummel. Vickie Robertson noted that the By Laws were reviewed but not voted on at the June meeting.

# New Business

Staff Representatives – No staff representatives at this meeting. Vickie and Maria attended the staff meeting earlier today and asked staff to sign up for updates for up coming meetings.

Treasure’s Report - $1,587 for deposit, $5, 423 in checking, $43, 874.47 in savings and $572.52 expenses

The school/PTO website is [www.berlinschools.org](http://www.berlinschools.org). This was incorrectly printed on the school magnet and the PTO brochure. A flyer went home last week with instructions to sign up for email alerts.

A new policy for the Teachers’ Workroom/Lounge has been put in place. Volunteers are asked not to use the workroom or enter the Teachers’ Lounge during lunch time, 11:30 to 2:00.

# Committee Updates

Membership – 91 Families and 27 Staff have joined Willard PTO to date for a total of $1,587 collected.

Cub Scouts – September 10th is “Join Scouting Night.” September 13th and 14th scouts will be selling popcorn in front of Stop & Shop. September 29th is the first Pack Meeting, the core value is cooperation.

Box Tops – Currently, 6 classrooms have representatives to collect and count Box Tops. A goal of $2,000 has been set for the year. Positive feedback has been received in regards to changing the reward system. A list of “free” rewards that classes can vote on is being compiled. The year end prize will be a picture with Rocky the Rock cat in the classroom and at the game in June. Prizes will be awarded in October, before Winter Break, February, April and at the end of the year. Families are encourage to turn in tops on a regular basis.

Board of Ed. Update – Vickie read a letter from Cindy Kobus. The website is still being worked on. The PTO has an icon with a wolf and “Willard PTO.” The high school is progressing. Parents are encouraged to come to Board of Ed Meetings.

Fundraising – Cherrydale Farms ends on September 19th. Each student who sells 25 items will get a chance to go in the money machine and can win up to $200. A list of tentative fundraisers, with an “Unfundraiser” option will be distributed to families. A list of tentative Willard PTO fundraisers, with an “unfundraiser” option can be found on the berlinschools.org website, under Willard School, then view all under Parents Organization News.

Raffle items from front showcase will be raffled at October PTO meeting.

Parents can sign up their Target Red Card to benefit the school.

If you have accounts at TD Bank you can “Code your account(s) for Willard School.” 1/10th of a percent of the money in each account coded will be donated to the PTO. PTO will get $50 for any new checking account opened and $10 for existing accounts. Businesses are included.

Store 12 will be providing Spirit Wear this year. Samples will be coming soon and will be on the website to order year round.

Open House went well, Kelly Jakiel and volunteers did a great job.

Stop & Shop raised $7,310 last year. The goal for this year is $10,000 to $12,000. Numbers will roll over. The committee needs volunteers to get numbers in front of the store on September 19th 12 to 6 and on September 28th from 3:30 to 6.

Book Fair – The book fair will be held on October 20 through October 24. Volunteers are to work at the bookfair as well as co-chairpersons.

Gift Cards – Jen Catalano agreed to chair the gift card fundraiser again this year.

5th Grade Committee –Committee Chairperson is Linda Tigne. T-shirts Kelly Jakiel. Chairpersons are needed for Yearbook, Pasta Supper, End-of-year Party. Contact Linda Tighe, Carrie Dalek or Missy Ferland if you are interested. Meeting for Natures Classroom will be in late October or early November.

Teacher Appreciation – Bottles of lotion were given to all staff on behalf of the PTO, “Have a Smooth Start to the year.” Little thoughts will be given throughout the year to show staff appreciation instead of just during National Appreciation Week, with hopes of getting students more involved. A Chairperson is needed for this. Please contact Vickie Robertson if you are interested.

# Principal’s Report

Principal Update – Mr. Correia was unable to attend the meeting due to a Board of Education Function. Vickie read a letter on his behalf. Mr. Correia reported that the start to the school year was off to a good start. The first annual “Meet and Greet” was reported to be successful as teachers recorded that over half of their families were in attendance and parents were pleased to have the opportunity to meet teachers and see classrooms. Mr. Correia and Mrs. Hammond walked the building several times on the first day of school to ensure all students were secure in their classrooms and made visits to each classroom to welcome students. Students attended an assembly hosted by the PTO to promote the fall fundraiser later in the week

# Announcements

Trunk-or-Treat will be held on October 18th at McGee parking lot from 4:30 to 6:30 p.m. $5 per child to trick-or-treat. No charge to enter a decorated car. There will be prizes for best trunk and best costume.

A special meeting will be held to amend the budget.

# Next Meeting

Monday, October 6th at 6:30 in the Library Classroom

Motion to adjourn was made at 7:25 p.m.

Respectfully,

Stacey DeNardo